



**THE 14TH EASTERN ANNUAL MEMBERS MEETING AND BRANCH ELECTION
WILL BE HELD AS FOLLOWS**

Date	Friday, 30th May 2025	
Time	2.00p.m – 5.30 p.m.	
Location of the meeting	TBC	
No.	Time	Agenda Item
1.	2.00 – 2.30 p.m.	Arrival and Registration
2.	2.30 – 3.00 p.m.	Calling meeting to Order, Opening Prayer, Introductions and Opening Speeches by the Invited Guests
3.	3.00 – 3.10 p.m.	Calling the AMM to order
4.	3.10 – 4.50 p.m.	a) To receive apology if any
		b) Adoption of Agenda
		c) Approval of previous Annual Members Meeting (AMM) minutes
		d) Matters arising from Previous AMM minutes
		e) Receive Annual Branch Report
		f) Election for vacancies to the Eastern Branch Executive Committee
		g) Signing Acceptance Letters by Elected leaders
		h) Award of Certificate of Service – Executive Committee of 2024/25
5.	4.50 – 5.00 p.m.	Any Other Business (Received within 48 hours to the AMM)
6.	5.00 – 6.30 p.m.	Closing prayer and Networking Cocktail

No charges will be levied on participants. Members in attendance shall be awarded 2 CPD hours. For confirmations, kindly book under *Special Events* Category.